

BY LAWS OF
USA VOLLEYBALL INC
MOKU O KEAWE REGION
(Amended June 7th, 2020, **Highlighted**)

ARTICLE I

Name

The Name of the corporation shall be **USA Volleyball, Inc., Moku O Keawe Region**, hereinafter referred to as the corporation.

ARTICLE II

Offices

The principal office for the transaction of business of is hereby located at **178 Pohai St.**, city of Hilo, County and State of Hawaii, or at any other location as may be designated by the President.

ARTICLE III

Purpose

The Corporation is organized for the following purpose:

1. To teach the sport of volleyball to children and adults by holding clinics conducted by qualified instructors in schools, playgrounds, parks and other suitable facilities.
2. To provide practice volleyball sessions, classroom, lectures, seminars and panel discussions in which trainees may be schooled in competitive coaching, playing, officiating and scouting techniques.
3. To foster and conduct area, regional, state and national amateur volleyball competitions.
4. To act as the official representative of the **National USAV Association** within the areas designated as the **Moku O Keawe Region**.
5. To select and train suitable candidates in the techniques of volleyball in national and international competition and thereby assist in improving the caliber of candidates representing the United States in Olympic, Pan American, World Games, Pacific Rim Junior Tournaments, and other international competitions; and,
6. To assist in fostering and conducting amateur volleyball programs between the United States and foreign Nations for the exchange and training of suitable candidates in the techniques of volleyball in countries, other than their own.

In order to carry out the purposes of this corporation, corporation shall have the power to receive and hold money or other property, tangible or intangible, real or personal, for any of the purposes of the corporation, from whatever source derived. The corporation shall also have the power to borrow money and to mortgage or pledge real or personal property as security therefore, to use, borrow, or expend the funds and property of the corporation and do all things necessary to carry out the powers granted

ARTICLE IV

Directors and Officers

The present Regional Commissioner shall serve as President and shall appoint the following to serve as **Directors and Officers** of the Corporation:

1. President (who shall also serve as Regional Commissioner)
2. Vice-President (who shall also serve as Assistant Commissioner)
3. Secretary or Secretary-Treasurer
4. Treasurer (if there is not a Secretary-Treasurer)

The following committees and chairpersons shall also be appointed by the President and shall serve as members of the Board of Directors. Their term of office shall be concurrent with the President. Additional Committees may be added and/or deleted by the Board of the Directors as needed.

1. Referee Chairperson
2. Scorekeeper Chairperson
3. Tournament Chairperson
4. Youth Chairperson
5. Adult Chairperson
6. Safe Sport Chairperson

All of the **Directors and Officers** shall serve in their respective duties until they resign, or are replaced by the President with approval of the Board of Directors, or elected to the office at a Regular Meeting of the Board of Directors, held bi-annually on the first Sunday of November to nominate and elect said **Directors and Officers** and on the last Sunday of May following the annual RVAA meetings to consider and act upon other business that might come before the corporation. The President shall determine the time and place of the meeting. The President may create additional committees as the need may arise, with the approval of the Board of Directors.

Each chairperson may form their respective committees and appoint a maximum of 5 members per committee. All Officers and Directors must be Adults and registered members of Moku O Keawe Region, Adults are individuals that are 19 years of age or older.

General Membership Group

Prior to the annual meeting to be held on the first Sunday of November, each registered club of Moku O Keawe shall appoint an adult member as their representative to serve as a member of the General Membership Group.

The General Membership Group shall meet **via electronically or in** person after the Board of Directors annual meeting for the purpose of recommending the nomination for Directors of the Corporation and make recommendations to the Board of Directors for their consideration to implement, adopt, amend postpone, or deny.

The President or in his (her) absence, the Vice President shall conduct the meeting of the General Membership Group. The Secretary shall take the minutes of the meeting.

ARTICLE V

Duties and Responsibilities

The **President (Regional Commissioner)** shall perform his (her) duties outlined in the Operating Code (Group D Member Organizations Regional Volleyball Associations) of the **USAV Regional Volleyball Association**, as well as the Operating Code of the **Moku O Keawe Region**.

The **Vice-President (Assistant Regional Commissioner)** shall perform his (her) duties commonly associated with that of a Vice-President and other responsibilities enumerated by the President. In the absence of the President, the Vice-President shall perform all of the duties and shall have all of the responsibilities of the President. In the event the President becomes incapacitated or resigns as President, the Vice President shall become the President of the Corporation.

The Secretary's duties shall be the following:

1. As the Secretary, take all of the minutes of the meetings held by the Board of Directors.
2. Prepare and send copies of said minutes as directed by the Board of Directors.
3. Compose and update as necessary, a written mailing list of all the members of the Region annually.
4. Prepare all correspondence as directed by the President.
5. Prepare Agendas and notify members of the Board of Directors as to the time and place of each meeting.

The Treasurer's duties shall be the following:

1. As Treasurer, assist the President as the custodian of all Regional funds.
2. Maintain all Regional savings and general checking accounts with access by either the Secretary or the President.
3. Establish and enforce procedures for the sound management of the Region's funds.
4. Pay or arrange for the payment of obligations of the Region as directed by the President.
5. Be responsible for the financial aspects of all major events sponsored by the Region.
6. Prepare and forward to the USAV Regional Volleyball Association

The Secretary-Treasurer's duties shall be the following:

1. All of the responsibilities enumerated above for the Secretary and Treasurer.

The **Referee Chairperson** shall be either a certified National or certified Regional Official. His (her) duties include:

1. Arrange and implement a program that will provide instruction in the "art" of officiating that will assure competent, qualified, officiating for all levels of competition within the Region.
2. Conduct as many referees' clinics as necessary, but not less than one annually.

3. Compose and update as necessary, but at least once annually, a written list of all certified officials within the Region, providing a copy of that list to the President.
4. Meet and/or communicate on a regular basis with all certified referees within the Region and with all those working toward a certification, for the purpose of exchanging ideas, giving instructions and coordinating short and long term plans and goals.

The **Scorekeeping Chairperson** shall either be a National Scorekeeper or a Certified Regional Scorekeeper.

The duties and responsibilities shall be similar to the Referee Chairperson as it pertains to matters relative to score keeping.

1. Arrange and implement a program that will provide instruction in the “art” of officiating that will assure competent, qualified, officiating for all levels of competition within the Region.
2. Conduct as many referees’ clinics as necessary, but not less than one annually.
3. Compose and update as necessary, but at least once annually, a written list of all certified officials within the Region, providing a copy of that list to the President.
4. Meet and/or communicate on a regular basis with all certified referees within the Region and with all those working toward a certification, for the purpose of exchanging ideas, giving instructions and coordinating short and long term plans and goals.

ARTICLE VI

Committees:

1. Tournament
2. Youth
3. Adults

Standing committees shall meet at the call of their chairpersons and shall conduct meetings to design and address plans and programs appropriate to their respective committees as provided for by guidelines promulgated by the President.

ARTICLE VII

Meetings of the Board of Directors and Executive Committee

The Bi-annual meeting of the Board of Directors shall be held on the first Sunday of November, immediately before each General Membership Meeting and the 1st Sunday of June following the annual RVAA meetings or as called by the president. The President shall set the time and place for the meeting.

Remote Communication Meetings

Remote Communication means any electronic communication including conference telephone, video conference, the internet or any other method currently available or developed in the future by which board of directors are not present in the same location may simultaneously communicate with each other. Participation in this manner shall constitute presence in person at such meeting

The President or any five members of the Board of Directors shall call special meetings. The President or Vice-President shall conduct the meetings in the absence of the President.

ARTICLE VIII

Quorum

50% +1 members of the Board of Directors shall constitute a quorum for meetings of the Board. 50% +1 members of the Executive Committee shall constitute a quorum for the meetings of the Executive Committee. Those present at a general membership meeting shall constitute a quorum.

ARTICLE IX

Executive Committee

The Executive Committee shall be composed of the following:

1. President
2. Vice-President
3. Secretary-Treasurer or Secretary and Treasurer
4. Referee Chairperson
5. Scorekeeper Chairperson

The Executive Committee shall administer the Rules, Regulations and Policies as developed and adopted by the Board of Directors on a day-to-day basis.

The President shall fill vacancies occurring during any term of an Executive Committee member for the remainder of the term.

ARTICLE X

Proxy

Each Board and Executive Committee member may hold and vote for one proxy only at any Board, Executive, and General Membership, Regular or Special meetings. Proxies must be a registered member of the Moku O Keawe Region.

ARTICLE XI

Fiscal Year

The Fiscal Year for the Region shall be January 1 of each year to December 31st of the same year.

ARTICLE XII

Amendments

The Board of Directors may make, alter, amend and repeal the By-laws of this Corporation at any Regular or Special meeting of the Board of Directors called for the purpose of considering one or more amendments. Two-thirds of the members of the Board shall be present, and two-thirds of those attending are required to adopt any amendment to these By-Laws. Proxies shall not be allowed for voting on amendments.

ARTICLE XIII

Rules of Order

“Robert’s Rules of Order - Newly Revised” shall be the parliamentary authority for all meetings of this Corporation for all matters of procedure not specifically covered by the **USAV Association By-Laws and Operating Code, by these By-Laws and the Operating Code of This Corporation.**

ARTICLE XIV

Dissolution

In the event of the dissolution of this Corporation, or upon termination of its recognition as a Group D member Organization of the USAV Association, its remaining assets shall be distributed by the last Board of Directors, after its just debts and obligations have been paid or adequately provided for, the benefit of the USAV Association for use in promoting the sport of volleyball within the geographic area of the Moku O Keawe Region.

ARTICLE XV

Adoption of By-Laws

These By-Laws shall be adopted upon filing of the Articles of Incorporation of USA Volleyball Inc., Moku O Keawe Region with the State of Hawaii, said date being July 29, 1994.

Angie Andrade-Morioka
President
June 7th, 2020